

LONGSTANTON PARISH COUNCIL

Parish Clerk: Mrs Libby White, The Village Institute, 24 High Street, Longstanton CB24 3BS

Email: parish.clerk@longstantonvillage.org

Chairman: Mr John Street



Notice of Meeting: Full Council
Time: 7.30pm
Date: 11th September 2017
Venue: The Village Institute, 24 High Street, Longstanton, CB24 3BS

To All Members of the Council

You are hereby summonsed to attend the General Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 10 Vacancy: 1 Quorum: 4

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

The meeting is open to the public (including the press)

Mrs Libby White MLCM - Parish Clerk to Longstanton Parish Council
5th September 2017

17-18/94 To Receive and Accept Apologies for Absenceⁱ

17-18/95 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

17-18/96 Public Participation Session (10 min)

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

17-18/97 Approval of Minutes

- To approve the minutes from the meetings held on 10th July and 29th August 2017.
- Matter to report from the previous minutes
- To receive the Clerk's Report

17-18/98 New Councillor Matters

To complete relevant paperwork and allocation to committees.

17-18/99 District Council Matters

- District Councillor Report
- Correspondence for Information and Items for District Councillor
 - To receive a report from the Clerk on the meeting held with SCDC officers
 - To note receipt of the July parish e-bulletin (sent via email)
 - To note receipt of the July & August Planning Policy update (sent via email)

17-18/100 Finance Matters

- To receive an update on the financial situation of the Council from the Clerk.
- To receive a report from Cllr Cheung Johnson following her checking of the quarterly accounts.
- To consider the renewal of membership to Cambridgeshire ACRE.

17-18/101 Planning Matters

Planning Matters - for comment

- [S/2882/17/FL](#) - two storey rear extension at 46 Thornhill Place, Longstanton for Kirsty Columbus
- [S/2969/17/FL](#) - single storey front extension at 22 Magdalene Close, Longstanton for Mr & Mrs J Stannard

Northstowe Planning Matters – for comment

- To consider the [Design Code for Phase 2](#) of Northstowe

Planning Matters – for information only

- d) To note approval for S/2409/17/FL - use of land for one temporary mobile home and installation of foul water septic tank at Hazelwell Court, Bar Road, Longstanton for Mr Roger Cowell, Hazelwell Land Ltd
- e) To note refusal for S/2937/16/FL for proposed erection of a 3-bedroomed bungalow with parking at land to the rear of The Retreat, Few's Lane, Longstanton for Mr Caddoo
- f) To note the approval for S/2439/17/FL for attic conversion with rear dormer window and front facing skylight at 11 Rectory Close, Longstanton for Mr & Mrs Adrian Attwood.

Northstowe Planning Matters – for information only

- g) S/2946/17/DC – Discharge of condition 10 (Lighting Mitigation) of Planning Permission S/3016/16/RM at Parcel H12, Northstowe Phase 1, for Mr Adam French
- h) S/2018/17/DC – proposal of Discharge of condition 7 (window details for plots 12, 34 and 76) and 9 (materials) on planning ref: S/1416/16/RM for Bloor Homes.

17-18/102 County Council Matters

County Councillor Report

17-18/103 Northstowe Matters

- a) To receive an update on Northstowe matters including report from Northstowe Community Forum.
- b) To consider the names suggested by residents for the Local Square, Phase 1.
- c) To consider the updated plans for the footpath from Station Road to Magdalene proposed by Gallagher

17-18/104 Highways Matters

- a) To note any update on the adoption of Home Farm roads.
- b) To consider the information provided on the Community Gritting Scheme 2017.
- c) To note receipt of the A14 Cambridge to Huntingdon Newsletter for July 2017, August & September 2017 and the Environmental update via Gov.uk (sent by email).

17-18/105 Police Matters

To receive an update from the Clerk.

17-18/106 Village Maintenance Matters

- a) To note receipt of the report on the Tree Safety Seminar attended by the Clerk.
- b) To consider the proposals for annual maintenance of the Recreation Ground for sport provision.
- c) To consider the communication from a resident about the streetlighting and hedgerows around Duddle Drive.
- d) To consider the quotes received for the Pavilion wall.

17-18/107 Community Matters

- a) To consider the report from the Sassenay village visit.
- b) To attendance by a Cllr at the Cambridgeshire ACRE AGM (26th September).

17-18/108 Youth Council Matters

To consider setting up an account with Cambridgeshire Community ARC to enable the Youth Council to start up their Youth Club 'The Hind Out'.

17-18/109 Legal Matters

To review and approve the draft information for the Charity Commission for the Recreation Ground.

17-18/110 Committee Matters

To receive draft or signed minutes from the Finance Committee meeting held on 25th July and 29th August 2017

17-18/111 Date of Next Meeting

Monday 25th September 2017 – Planning Meeting (to be cancelled if appropriate)

Monday 9th October 2017 – Full Council

17-18/112 Agenda Items for Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

¹ LGA 1972, s.85