

# LONGSTANTON PARISH COUNCIL

Parish Clerk: Mrs Libby White, The Village Institute, 24 High Street, Longstanton CB24 3BS

Email: parish.clerk@longstantonvillage.org

Chairman: Mr John Street



**Notice of Meeting:** Full Council  
**Time:** 7.30pm  
**Date:** 9<sup>th</sup> October 2017  
**Venue:** The Village Institute, 24 High Street, Longstanton, CB24 3BS

To All Members of the Council

You are hereby summonsed to attend the General Meeting of Longstanton Parish Council for the purpose of transacting the business as set out below.

Members: 10 Vacancy: 1 Quorum: 4

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*

***The meeting is open to the public (including the press)***

Mrs Libby White MLCM - Parish Clerk to Longstanton Parish Council  
4<sup>th</sup> October 2017

## **17-18/113 To Receive and Accept Apologies for Absence<sup>1</sup>**

### **17-18/114 Councillors' Declarations of Interest**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

### **17-18/115 Public Participation Session (10 min)**

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

### **17-18/116 Approval of Minutes**

- a) To approve the minutes from the meetings held on 11<sup>th</sup> September 2017.
- b) Matter to report from the previous minutes
- c) To receive the Clerk's Report

### **17-18/117 District Council Matters**

- a) District Councillor Report
- b) Correspondence for Information and Items for District Councillor
  - i) To note receipt of the Planning Policy Update for September (circulated by email)

### **17-18/118 Finance Matters**

- a) To receive an update on the financial situation of the Council from the Clerk.

### **17-18/119 Planning Matters**

#### ***Planning Matters - for comment***

- a) [S/3167/17/FL](#) – erection of three detached dwellings with ancillary access arrangements at land adjacent to Ryecroft, Station Road, Longstanton for Paul & Sharon Wilkins
- b) [S/3219/17/FL](#) – garage conversion and extension at 3 Walker Way, Longstanton for Mr N Jhali
- c) [S/3242/17/OL](#) – Outline planning permission for the erection of two detached dwellings and ancillary access arrangements with all matters reserved except for access at land adjacent to Redcroft, Station Road, Longstanton for Mr & Mrs Bailey

#### ***Planning Matters – for information only***

- d) To note receipt of Lawful Development Certificate S/2550/17/LD for proposed loft conversion and single storey rear extension at 5 Stokes Close, Longstanton
- e) To note prior approval for S/2585/17/PA for a single storey rear extension at 7 Nether Grove, Longstanton for Mr & Mrs Wheeldon
- f) To note receipt of Lawful Development Certificate S/3299/17/LD for proposed single storey side extension at 7 Eaton Way, Longstanton for Mr Fry.

- g) To note approval of S/0735/17/OL for 5 Bedroom Dwelling to include access, layout and scale at land adjacent to 2 Railway Cottages, Station Road, Longstanton for Mrs Linda Sanderson  
**Northstowe Planning Matters – for information only**
- h) To note receipt of S/3002/17/NM – non-material amendment to planning permission S/1762/17/FL to change wording of Condition 2 at Northstowe Phase 1, for Gallagher Longstanton Limited
- i) To note receipt of S/3207/17/DC – proposal of Discharge of condition 22 (Soft Landscaping) on planning ref: S/1620/17/RM for Parcel H11, Phase 1 Northstowe for Taylor Wimpey.
- j) To note receipt of S/3386/17/DC – discharge of conditions 24c, 31 and 43 of planning permission S/0388/12/OL for Parcel H11, Phase 1 Northstowe for Taylor Wimpey.

**17-18/120 County Council Matters**

County Councillor Report

**17-18/121 Northstowe Matters**

- a) To receive an update on Northstowe matters.
- b) To consider inviting the HCA to provide an update on their plans for Phase 2 and to invite the parties involved with the secondary school to a meeting following concerns raised with the Design Code

**17-18/122 Highways Matters**

- a) To note any update on the adoption of Home Farm roads.
- b) To consider the Local Highways Initiative joint application with Oakington Parish Council for mobile speed signs.

**17-18/123 Police Matters**

To receive an update from the Clerk.

**17-18/124 Village Maintenance Matters**

- a) To consider the quotations received for the Pavilion Wall.
- b) To consider potential solutions for limiting vehicular access to the Recreation Ground.

**17-18/125 Council Matters**

- a) To consider the proposed Parish Council Business Plan
- b) To confirm attendees at the CPRE ‘Understanding the Planning System’ workshop to be held on 2<sup>nd</sup> November 2017.
- c) To receive an update on the proposed changes to the Data Protection Legislation and to agree to send the Clerk on a course to understand the possible implications for the council’s activities.

**17-18/126 Youth Council Matters**

- a) To consider assisting with travel expenses for the Youth Council’s trip to the Houses of Parliament on 6<sup>th</sup> November.
- b) To consider a budget the Clerk can use to purchase items for the Youth Council who wish to commence on 31<sup>st</sup> October 2017.

**17-18/127 Committee Matters**

To receive draft or signed minutes from the Finance Committee meeting held on 26<sup>th</sup> September 2017

**17-18/128 Correspondence (for information only)**

- DIS NALC Newsletter – 22<sup>nd</sup> September 2017 (sent by email)
- Copy of article in the ‘Clerk’ magazine by LPC’s Clerk

**17-18/129 Date of Next Meeting**

Monday 13<sup>th</sup> October 2017 – Full Council

**17-18/130 Agenda Items for Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

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<sup>1</sup> LGA 1972, s.85