



Longstanton Parish Council

Minutes of the Full Council Meeting, held at
The Village Institute, 24 High Street, Longstanton
Monday 9th January 2017 at 7.50pm

Those Present: Cllr Street (Chair), Cllr Burns, Cllr Sinclair, Cllr Mrs Wilkins, Cllr Samm,
Cllr McPhater, Cllr Mrs Brash-Hall
Clerk: Libby White

In attendance: County Cllr Hudson
Dan Smith – South Cambridgeshire District Council
James Stone – South Cambridgeshire District Council
2 members of the public

- 16-17/159 To Receive and Accept Apologies for Absence** **Power Action**
Apologies were received and accepted from Cllr Dr Sastry (work commitments) and D Cllr Riley (illness).
- 16-17/160 Councillor Vacancies**
It was noted that there are currently 3 vacancies for Councillor. 1 can be fulfilled by Co-option.
- 16-17/161 Councillors' Declarations of Interest for items on agenda**
Declarations of interest from Councillors on items on the agenda: None
Requests to Speak: None required
To receive requests for dispensations: None
Grant of dispensations: None required.
- 16-17/162 Open Forum for Public Participation (10min)**
None.
- 16-17/163 Approval of Minutes**
- a) It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Sinclair and **RESOLVED** that the minutes of the full council meeting held on 12th December 2016 be approved and signed.
- CARRIED**
3 abstentions
- b) ***Matters to report from previous meeting (for information)***
- Cllr Mrs Brash-Hall and Clerk yet to meet re Photographic Competition.
 - Archived Pavilion documents have been requested from storage.
 - Awaiting a date from Amanda Silvester to come and help with a youth Café.
 - No feedback received from Cllr McPhater as yet with respect to how we can support residents to visit residents who may be lonely.
- c) ***Clerks Report***
- Cllr Burns attended the CAPALC AGM in December and had provided some feedback to members via email. Following the report sent around, CAPALC have issued a retraction as follows: *Both NALC and SLCC have confirmed that SLCC are on the list of approved professional bodies and as such councils can pay the Clerks professional fees. There was some confusion as SLCC were listed under another version of their name.*
- 16-17/164 County Council Matters**
- a) C Cllr Hudson noted that he had nothing further to add to the recent report sent to members via email.
- b) i. It was **noted** that following a meeting of Cambridgeshire County Council, the winter gritting routes have been reinstated to those of 2015/16. Due to staff shortages, and therefore a recruitment drive, not all routes are in place yet but due to be up and running by end of January.

- ii. The Corporate Energy Strategy for Cambridgeshire County Council was noted by members. It was **proposed** by Cllr McPhater, seconded by Cllr Mrs Wilkins and **RESOLVED** by a unanimous vote to ask the Clerk to complete the questionnaire on behalf of the Council.
- iii. The information received from the Flood and Water Management Team was **noted**.

C Cllr
Hudson

16-17/165 District Council Matters

- a) D Cllr Riley was unable to attend due to illness but had informed the Clerk that there was nothing to report.
- b) i. The Clerk informed members that there is a North Area meeting to be held on 25th January 2017 at Swavesey and it would be beneficial for a member to attend. Cllr Sinclair will check whether he can attend and inform the Clerk.
- ii. Correspondence received about watercourse maintenance in the Parish was **noted**. Cllr Street raised the question about the grid that was suggested for School Lane culvert. The Clerk to contact Mr Matthews and also see if a visit can be arranged to see the ponds.

Cllr
Sinclair

Clerk

16-17/166 Planning Matters

Planning Matters - for comment

- a) S/3500/16/FL – loft conversion to rear at 17 Stevensons Road, Longstanton for Mr Paul Smith.

It was **proposed** by Cllr Sinclair, seconded by Cllr Burns and **RESOLVED** by a unanimous vote that this work be recommended for Parish Council **SUPPORT**.

Northstowe Planning Matters – for comment

- b) S/3477/16/RM – application for approval of reserved matters (access, appearance, landscaping, layout and scale) for 135 dwellings with access from the approved primary street network of Phase 1 at Parcel H2, Northstowe Phase 1 for BDW Eastern Counties.

It was **proposed** by Cllr Burns, seconded by Cllr Mrs Brash-Hall and **RESOLVED** that this work be recommended for Parish Council **SUPPORT** with comments that concerns raised during the application for the Western Park are still relevant as it is felt that users of the Allotments and the Sports Pitches will not have enough parking with the 99 spaces provided. Therefore, it is believed that users will be parking on the streets of Parcel H2 (and within Longstanton itself).

Clerk

Planning Matters - for Information only

- c) It was **noted** that approval had been given for S/2298/16/FL to erect a roof canopy to the rear of 20 Prentice Close, Longstanton for Miss Game.

16-17/167 Northstowe Matters

Prior to the meeting, Taylor Wimpey presented their pre-planning application for Parcel H11 for Phase 1 of Northstowe. It is surrounded by the busway, a pocket park, greenway and 2 primary roads. It is located centrally within Phase 1, near the primary school and consists of 4 hectares. The buildings will be mainly 2 to 2.5 storey with 3 to 4 storey buildings on the road spine. Locally distinctive in design for this parcel - based on new developments in Cambridge, Fen edge using features of the brick work seen in these areas. Taylor Wimpey are prioritising cycling and tree planting within a safe and secure neighbourhood. The Parcel consists of 152 dwellings (38 affordable) - 3 x 1 bed apartment, 10 x 2 bed apartments, 29 x 2 bed houses, 65 x 3 bed house, 34 x 4 bed houses and 411 x 5 bed houses. Currently only spaces for 5 or 6 visitor car parking spaces for the whole parcel. The design is based on 2.2 parking spaces per dwelling (planning requires developers to provide 1.5 per dwelling). Garages not being approved unless minimum of 3m wide.

During discussion Cllrs raised concerns about the lack of parking and asked whether any of the builds would have render and therefore have the black marks

like those in Cambourne. Taylor Wimpey confirmed that they are not using render but brickwork only.

Correspondence is ongoing with respect to the potential dewatering of Northstowe. Gallagher are due to issue a response in January 2017. Suggest that a letter of support be sent to Hilary due to her tireless effort on the dewatering concerns.

Clerk

Confirmation has been received from 3C Shared Services that the street names suggested for Northstowe have been received and now out for consideration by other interested parties, emergency services, etc.

The next Northstowe Community Forum is to be held at the Pathfinder School on Wednesday 18th January 2017. There will be a drop in from 6pm and the main forum from 7pm. Cllr McPhater, Cllr Street and Clerk to attend.

16-17/168 Highways Matters

- a) Dr Coldrick was able to update members with respect to the adoption of the Phase 2 roads of Home Farm. Barratt Homes had confirmed with Dr Coldrick that their solicitor is to issue engrossed documents for signature shortly. In respect of adoption matters; they have established that a Deed of Discharge (Easement) will be required from 4no. private property owners to enable adoption of the stormwater sewers. They will need to be party to the Deed in addition to the other landowner. All parties are pressing to progress this and will endeavour to complete the transfer before the Title is passed to The Crown.
- b) Correspondence received from Heidi Allen MP with respect to concerns with public transport were discussed. It was **proposed** by Cllr McPhater, seconded by Cllr Burns and **RESOLVED** by a unanimous vote for the Clerk to gain some additional feedback from residents at the Dale and add their concerns to the following:
 - Residents are having difficulty in getting on the buses on the Guided Bus route as many are full before they get to Longstanton.
 - For students going to College, they must change twice to get to Hills Road and many chose to get the bus from Oakington as the Guided Bus is full.
 - Those that miss the last Guided Bus to Longstanton appear to be getting the last bus to Bar Hill and have been seen walking along the B1050 late at night.
- c) The first bulletin received from Highways England with respect to the A14 works was **noted** by members.

Clerk

16-17/169 Police Matters

Since the meeting held on 12th December the following incidents have occurred:

1 x theft from a motor vehicle

Histon Police will be holding a Crime Prevention Event, 'Operation Hunter', at the Village Institute on Friday 13th January 2017 at 5pm. It was requested that members try and pop in.

16-17/170 Community Matters

- a) Members considered the request from Friends of All Saints Church to use the Recreation Ground on Saturday 22nd April 2017 for their St George's Fun Day. It was **proposed** by Cllr McPhater, seconded by Cllr Samm and **RESOLVED** by a unanimous vote that permission be granted.
- b) Nominations for the SCDC Community Awards were considered by members. It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote to nominate the Co-op Longstanton – for their support of all village activities under the heading of 'Outstanding Local Service/Amenity' and Gill Ashby under the heading of 'Parish Councillor of the Year'. Cllr Mrs Brash-Hall will complete the nomination for Mrs Ashby.

Clerk

Clerk/
Cllr
Mrs
Brash-
Hall

- c) Members considered the email received from CAPALC to nominate a member to be put into a 'draw' to be able to attend the Buckingham Palace Garden Party. It was **proposed** by Cllr Wilkins, seconded by Cllr Sinclair and **RESOLVED** by a unanimous vote to nominate Mrs Ashby.

Clerk

16-17/171 Village Maintenance Matters

Following the December meeting, further quotations have been received for the final tree work to be completed to Parish Council owned trees as noted in the surveys completed in August 2014 and September 2015. Most work is on the Village Green with many apple trees needing major work.

After discussion, it was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Burns and **RESOLVED** by a unanimous vote to have it clarified that the quotes include the root balls being ground out where specified and go with Richardsons first option and if they need to re-quote to go with the cheaper of them and Brookfield Groundcare.

Clerk

16-17/172 Finance Matters

- a) The Clerk informed the members of the meeting that the bank account balances as at 31st December 2016 were as follows:

| | |
|----------------------------|--------------------|
| Current Account | £51,051.75 |
| CCLA Current Account | £140,000.00 |
| Home Farm Account | £209,394.88 |
| CCLA Home Farm Account | £100,000.00 |
| S106 Account | £6,141.04 |
| CCLA S106 Account | £60,000.00 |
| CCLA Reserves Account | £75,000.00 |
| Community Reserves Account | <u>£592.10</u> |
| | £642,179.77 |

Dividend payments have been received with money held with CCLA as follows:

| | |
|------------------------|---------------|
| CCLA Current Account | £30.57 |
| CCLA Home Farm Account | £21.81 |
| CCLA S106 Account | £13.10 |
| CCLA Reserves Account | <u>£16.42</u> |
| | £81.90 |

- b) The 2017/18 proposed budget, as prepared by the Finance Committee, was presented to members.

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Sinclair and **RESOLVED** by a unanimous vote that the budget be approved and signed.

It was **proposed** by Cllr Sinclair, seconded by Cllr Mrs Wilkins and **RESOLVED** by a unanimous vote that a precept of £94,630 (same as 2016/17) be requested.

Meaning that there be no increase and no reduction in precept requested.

Clerk

- c) Members considered the state of the wall surrounding the churchyard at St Michaels Church. It was noted to members that this is both in a conservation area and Grade II listed. Having spoken with the Conservation Team at SCDC, the Clerk had heard that the best option would be to have 'like for like' work completed. Though the bricks at the top of the wall are not original and set in concrete rather than lime mortar, like for like would mean that this would remain and be fixed as such. The Clerk confirmed that she had approached 5 companies, 1 of which never responded. 1 declined to quote and a third suggested they would not be competitive and requested information by email (no response received).

2 quotations were considered by members. It was noted that should the wall not be maintained it is likely that the wall will deteriorate quickly and be more costly to rebuild.

Clerk

After a lengthy discussion, it was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Sinclair and **RESOLVED** by a unanimous vote to get a third quote and go for the cheapest but also ask whether S106 money could be used on the wall if not will use earmarked reserves held in the CCLA Current Account to have the wall repaired.

Motion to Exclude Public and Press

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr Mrs Brash-Hall that the public (including representatives of the press) be excluded during the consideration of item 16-17/173 as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Meeting closed at 9.42pm.

16-17/173 Employment Matters

Item 16-17/173 was discussed under the Exclusion Order.

It was **proposed** by Cllr Mrs Wilkins, seconded by Cllr McPhater and **RESOLVED** by a unanimous vote to approve and sign the minutes of exclusion of 14th November 2016.

Motion to Re-Admit the Public and Press

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Meeting reopened at 9.59pm.

16-17/174 Committee Matters

Minutes from the Finance Committee held on 13th December were **noted**.

16-17/175 Correspondence

- Letter of thanks received from the Over 60s Christmas Party Committee
- CAPALC e-Bulletin December 2016 (as circulated via email)
- DIS Bulletin (as circulated by email)
- NALC Grants and Funding Bulletin (as circulated via email)
- NALC correspondence - 'No extension of referendum principles'

16-17/176 Date of Next Meeting

Monday 13th February 2017.

16-17/177 Agenda Items for Next Meeting

Councillors are to notify the Clerk of any business and payments at least 7 days prior to the next meeting.

- Council Insurance
- Risk Assessments

There being no further business the meeting closed at 10.01pm.

Signed: 

Chairman

Date: 13/2/17

Longstanton Parish Council I&E Current Year
Annual Budget - By Centre

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|-------------------------------------|------------------|----------------|---------------------|---------------|-----------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 101 Administration | | | | | | | | | |
| 1076 Precept | 94,630 | 128,000 | 94,630 | 94,630 | 0 | 0 | 94,630 | 0 | 0 |
| 1090 Interest Received Unity Bank | 200 | 1,174 | 200 | 116 | 0 | 0 | 100 | 0 | 0 |
| 1091 CCLA Interest Received | 0 | 0 | 0 | 846 | 0 | 0 | 1,400 | 0 | 0 |
| 1092 Other Income | 0 | 0 | 0 | 76 | 0 | 0 | 0 | 0 | 0 |
| 1100 Northstowe Administration Inco | 1,000 | 284 | 1,000 | 365 | 0 | 0 | 1,000 | 0 | 0 |
| 1105 WEEE Collection | 0 | 144 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 95,830 | 129,602 | 95,830 | 96,033 | 0 | 0 | 97,130 | 0 | 0 |
| Total Income | | | | | | | | | |
| 4000 Parish Clerk Salary | 17,000 | 14,098 | 17,000 | 12,303 | 0 | 7,176 | 22,000 | 0 | 0 |
| 4002 Staff Pensions | 500 | 0 | 500 | 126 | 0 | 100 | 500 | 0 | 0 |
| 4005 RFO Salary | 1,500 | 338 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4007 Payroll Charges | 300 | 134 | 300 | 120 | 0 | 100 | 180 | 0 | 0 |
| 4025 Tax & NI | 3,000 | 3,290 | 3,000 | 3,533 | 0 | 1,000 | 3,500 | 0 | 0 |
| 4027 Contingency | 6,750 | 0 | 6,750 | 1,374 | 0 | 0 | 0 | 0 | 3,000 |
| 4030 Earmarked Reserves | 0 | 0 | 0 | 0 | 0 | 0 | 11,759 | 0 | 0 |
| 4035 Training Staff & Councillors | 1,500 | 165 | 1,500 | 485 | 0 | 225 | 1,500 | 0 | 0 |
| 4040 Clerk's Expenses | 100 | 9 | 100 | 9 | 0 | 0 | 50 | 0 | 0 |
| 4045 Staff Travel | 200 | 173 | 200 | 180 | 0 | 0 | 200 | 0 | 0 |
| 4050 Councillor Travel Expenses | 200 | 41 | 200 | 40 | 0 | 0 | 200 | 0 | 0 |
| 4060 Insurance | 2,000 | 1,369 | 2,000 | 1,437 | 0 | 0 | 2,000 | 0 | 2,000 |
| 4065 Legal Fees | 4,000 | 228 | 4,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4067 Bank Charges | 50 | 6 | 50 | 63 | 0 | 0 | 150 | 0 | 0 |
| 4070 CAPALC Subscription | 600 | 551 | 600 | 510 | 0 | 0 | 510 | 0 | 0 |

Longstanton Parish Council I&E Current Year
Annual Budget - By Centre

| | Last Year | | Current Year | | | | Next Year | | |
|-------------------------------------|-----------|--------|--------------|------------|-----------|-----------|-----------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4071 ICO Registration | 35 | 35 | 35 | 0 | 0 | 0 | 35 | 0 | 0 |
| 4075 Audit Fees | 1,000 | 1,400 | 1,000 | 400 | 0 | 0 | 1,000 | 0 | 0 |
| 4077 Bookkeeping/Accounting Charges | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4080 Elections | 4,000 | 0 | 4,000 | 165 | 0 | 0 | 0 | 0 | 2,000 |
| 4085 Annual Report | 200 | 195 | 200 | 200 | 0 | 0 | 200 | 0 | 0 |
| 4090 SLCC Membership | 180 | 167 | 180 | 0 | 0 | 0 | 177 | 0 | 0 |
| 4091 Cambridgeshire ACRE Subscripti | 45 | 45 | 45 | 54 | 0 | 0 | 54 | 0 | 0 |
| 4092 National Playing Fields Subs. | 50 | 50 | 50 | 50 | 0 | 0 | 50 | 0 | 0 |
| 4093 CCVS Annual Membership | 0 | 0 | 0 | 60 | 0 | 0 | 60 | 0 | 0 |
| 4095 Publications | 200 | 34 | 200 | 0 | 0 | 0 | 0 | 0 | 200 |
| 4100 Office Equipment | 1,000 | 786 | 1,000 | 240 | 0 | 0 | 1,000 | 0 | 500 |
| 4102 Council Records | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4103 Office Software and Support | 1,500 | 1,426 | 1,500 | 652 | 0 | 0 | 800 | 0 | 0 |
| 4105 Office Supplies | 500 | 416 | 500 | 178 | 0 | 0 | 500 | 0 | 0 |
| 4107 Postage | 100 | 90 | 100 | 74 | 0 | 0 | 100 | 0 | 0 |
| 4109 Office Waste - shredding | 100 | 0 | 100 | 0 | 0 | 0 | 0 | 0 | 100 |
| 4110 Telephone & Internet | 1,500 | 880 | 1,500 | 551 | 0 | 280 | 850 | 0 | 0 |
| 4112 Website Fees | 150 | 77 | 150 | 77 | 0 | 0 | 1,500 | 0 | 0 |
| 4120 Office Maintenance | 100 | 0 | 100 | 32 | 0 | 0 | 100 | 0 | 0 |
| 4125 Parish Office Rent | 2,640 | 2,420 | 2,640 | 1,980 | 0 | 880 | 2,640 | 0 | 0 |
| 4127 Public Consultation Costs | 2,000 | 303 | 2,000 | 300 | 0 | 0 | 2,000 | 0 | 0 |
| 4130 Photocopier | 520 | 299 | 520 | 454 | 0 | 0 | 650 | 0 | 0 |
| 4135 Non Domestic Rates | 1,300 | 816 | 1,300 | 659 | 0 | 164 | 820 | 0 | 0 |
| 4140 LPC Meetings Hall Hire | 1,160 | 330 | 1,160 | 260 | 0 | 120 | 400 | 0 | 0 |

Longstanton Parish Council I&E Current Year
Annual Budget - By Centre

| | <u>Last Year</u> | | <u>Current Year</u> | | | <u>Next Year</u> | | | |
|---------------------------------------|------------------|----------------|---------------------|----------------|-----------|------------------|----------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4145 Trade Waste | 200 | 186 | 200 | 832 | 0 | 0 | 300 | 0 | 0 |
| 4150 Northstowe Costs | 0 | -511 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4160 Hattons Charity Costs | 0 | 212 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4162 Gravel Pit Costs | 0 | 640 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 56,180 | 30,898 | 56,180 | 27,398 | 0 | 10,045 | 55,785 | 0 | 7,800 |
| Movement to/(from) Gen Reserve | 39,650 | 98,703 | 39,650 | 68,635 | 0 | | 41,345 | | |
| 201 Burials | | | | | | | | | |
| 1200 Burial Income | 300 | 967 | 300 | 0 | 0 | 0 | 300 | 0 | 0 |
| Total Income | 300 | 967 | 300 | 0 | 0 | 0 | 300 | 0 | 0 |
| 4200 Burial Ground Maintenance | 2,000 | 1,157 | 2,000 | 1,800 | 0 | 800 | 3,000 | 0 | 0 |
| 4201 St Michaels Churchyard Mainten | 0 | 0 | 0 | 400 | 0 | 0 | 2,400 | 0 | 0 |
| 4205 Cemetery Business Rates | 120 | 111 | 120 | 111 | 0 | 0 | 120 | 0 | 0 |
| 4210 Cemetery Water | 40 | 32 | 40 | 28 | 0 | 0 | 40 | 0 | 0 |
| Overhead Expenditure | 2,160 | 1,299 | 2,160 | 2,339 | 0 | 800 | 5,560 | 0 | 0 |
| Movement to/(from) Gen Reserve | (1,860) | (332) | (1,860) | (2,339) | 0 | | (5,260) | | |
| 301 Parks & Open Spaces | | | | | | | | | |
| 1300 S106 Public Open Space | 0 | 251,983 | 0 | -300 | 0 | 0 | 0 | 0 | 0 |
| 1305 S106 Community Facilities | 0 | 409 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4304 Recreation Ground Income | 0 | 600 | 0 | 50 | 0 | 0 | 775 | 0 | 0 |
| 4314 Village Event Income | 0 | 163 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 0 | 253,155 | 0 | -250 | 0 | 0 | 775 | 0 | 0 |

**Longstanton Parish Council I&E Current Year
Annual Budget - By Centre**

| | <u>Last Year</u> | | <u>Current Year</u> | | | <u>Next Year</u> | | | |
|---------------------------------------|------------------|----------------|---------------------|-----------------|-----------|------------------|-----------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4101 Community Equipment | 0 | 1,112 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4300 Playground Maintenance | 1,500 | 504 | 1,500 | 748 | 0 | 0 | 3,000 | 0 | 0 |
| 4305 Recreation Ground Maintenance | 2,000 | 1,195 | 2,000 | 1,796 | 0 | 0 | 7,000 | 0 | 0 |
| 4307 S106 - open spaces | 0 | 1,271 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4310 Home Farm Maintenance | 0 | 4,681 | 0 | 5,488 | 0 | 0 | 0 | 0 | 0 |
| 4315 Village Events | 2,500 | 1,904 | 2,500 | 1,355 | 0 | 460 | 2,500 | 0 | 0 |
| 4320 Litter Collection | 0 | 0 | 0 | 366 | 0 | 0 | 500 | 0 | 0 |
| 4402 Tree Maintenance | 4,000 | 3,920 | 4,000 | 3,730 | 0 | 425 | 4,000 | 0 | 0 |
| Overhead Expenditure | 10,000 | 14,586 | 10,000 | 13,484 | 0 | 885 | 17,000 | 0 | 0 |
| Movement to/(from) Gen Reserve | (10,000) | 238,569 | (10,000) | (13,734) | 0 | | (16,225) | | |
| 401 Village Maintenance | | | | | | | | | |
| 1205 Commuted sums - Home Farm | 0 | 15,014 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1400 Grass Cutting Grant CCC | 2,400 | 2,630 | 2,400 | 2,630 | 0 | 0 | 2,400 | 0 | 0 |
| Total Income | 2,400 | 17,644 | 2,400 | 2,630 | 0 | 0 | 2,400 | 0 | 0 |
| 4400 Village Maintenance | 10,000 | 4,496 | 10,000 | 7,850 | 0 | 6,200 | 10,000 | 0 | 0 |
| 4410 Street Lights | 1,800 | 2,730 | 1,800 | 0 | 0 | 0 | 1,800 | 0 | 0 |
| 4415 Seasonal Maintenance | 2,500 | 0 | 2,500 | 0 | 0 | 0 | 0 | 0 | 1,500 |
| 4420 Village Cleanup/Comm Litter Pi | 200 | 48 | 200 | 45 | 0 | 0 | 100 | 0 | 0 |
| 4425 Highways Joint Project | 15,000 | 1,000 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4427 Highway Costs | 0 | 250 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4430 Grass Cutting | 8,700 | 9,250 | 8,700 | 7,630 | 0 | 0 | 2,400 | 0 | 0 |
| 4435 Empty Village Bins | 1,000 | 920 | 1,000 | 814 | 0 | 0 | 1,000 | 0 | 0 |

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**Longstanton Parish Council I&E Current Year
Annual Budget - By Centre**

| | <u>Last Year</u> | | <u>Current Year</u> | | | <u>Next Year</u> | | | |
|---------------------------------------|------------------|----------------|---------------------|--------------|-----------|------------------|----------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 501 Pavilion | | | | | | | | | |
| 1500 Pavilion Income | 4,500 | 4,871 | 4,500 | 2,224 | 0 | 0 | 4,500 | 0 | 0 |
| Total Income | 4,500 | 4,871 | 4,500 | 2,224 | 0 | 0 | 4,500 | 0 | 0 |
| 4500 Pavilion Maintenance | 3,000 | 550 | 3,000 | 0 | 0 | 0 | 0 | 0 | 3,000 |
| 4510 Pavilion Legal Expenses | 4,000 | 600 | 4,000 | 0 | 0 | 0 | 0 | 0 | 2,000 |
| Overhead Expenditure | 7,000 | 1,150 | 7,000 | 0 | 0 | 0 | 0 | 0 | 5,000 |
| Movement to/(from) Gen Reserve | <u>(2,500)</u> | <u>3,721</u> | <u>(2,500)</u> | <u>2,224</u> | <u>0</u> | | <u>4,500</u> | | |
| 601 Village Institute | | | | | | | | | |
| 1600 Village Institute Income | 0 | 213 | 0 | 53 | 0 | 0 | 60 | 0 | 0 |
| Total Income | 0 | 213 | 0 | 53 | 0 | 0 | 60 | 0 | 0 |
| 4610 Village Institute Hire Charges | 2,000 | 1,130 | 2,000 | 944 | 0 | 0 | 1,500 | 0 | 0 |
| 4620 Village Institute F & F | 0 | 112 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 2,000 | 1,242 | 2,000 | 944 | 0 | 0 | 1,500 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(2,000)</u> | <u>(1,029)</u> | <u>(2,000)</u> | <u>(891)</u> | <u>0</u> | | <u>(1,440)</u> | | |
| 901 S137 | | | | | | | | | |
| 4900 Poppy Wreath Donation | 30 | 17 | 30 | 17 | 0 | 0 | 20 | 0 | 0 |
| 4905 Donations | 11,000 | 1,239 | 11,000 | 450 | 0 | 0 | 0 | 0 | 5,000 |

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|---------------------------------------|------------------|----------------|---------------------|----------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4910 Youth Provision | 10,000 | 4,872 | 10,000 | 2,320 | 0 | 0 | 10,000 | 0 | 0 |
| Overhead Expenditure | 21,030 | 6,128 | 21,030 | 2,787 | 0 | 0 | 10,020 | 0 | 5,000 |
| Movement to/(from) Gen Reserve | <u>(21,030)</u> | <u>(6,128)</u> | <u>(21,030)</u> | <u>(2,787)</u> | <u>0</u> | | <u>(10,020)</u> | | |
| 999 VAT Data | | | | | | | | | |
| 115 VAT Refunds | 0 | 0 | 0 | 6,295 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 0 | 0 | 0 | 6,295 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>0</u> | <u>0</u> | <u>0</u> | <u>6,295</u> | <u>0</u> | | <u>0</u> | | |
| Total Budget Income | 103,030 | 406,452 | 103,030 | 106,986 | 0 | 0 | 105,165 | 0 | 0 |
| Expenditure | 137,570 | 73,999 | 137,570 | 63,291 | 0 | 17,930 | 105,165 | 0 | 19,300 |
| Movement to/(from) Gen Reserve | <u>(34,540)</u> | <u>332,453</u> | <u>(34,540)</u> | <u>43,694</u> | <u>0</u> | | <u>0</u> | | |